**River Grove Public Library District**

**General Board Meeting Minutes**

**May 14, 2025**

**Regular Board Meeting**

**CALL TO ORDER:**

President Conway called the meeting to order at 6:00pm.

**Roll:**

Mr. McManus Present

Mr. Prokop Present

Ms. Asbury Absent

Mr. Conway Present

Mr. Orange Present

Record Shows: 4 Present, 1 Absent, 2 Vacant

Also Present: Scott Grotto, Library Director

Angela Hantosh, Business Office Clerk

**GUESTS:**

1. James Rachlin, Meristem Advisors
2. Gabe from CCS

**APPROVAL OF MINUTES:**

1. Regular Meeting 04/09/2025

Mr. Prokop motioned to approve, Mr. Orange second

Motion Carries.

**CORRESPONDENCE:**

Sale of the current building breakdown.

**TREASURER’S REPORT:**

Mr. Conway motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Record Shows: 4 Ayes

Motion Carries.

**BILLS FOR APPROVAL:**

Mr. Orange motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Record Shows: 4 Ayes

Motion Carries.

**PRESIDENT’S REPORT:**

President Conway stated that the building has officially closed as of 05/08/2025. There will be a Special Meeting on Wednesday May 21, 2025 for bid approval.

**DIRECTOR’S REPORT**:

- Scott did a pre-bid walk through on May 1st with Gabe from CCS and Patrick from DAE. The bid deadline is Friday 05/16/25 at 1pm.

- The sale of the current building is complete

- Discussion about the PPRT payments and what we expect to receive next year.

- Scott has been working on the 25-26 fiscal year budget

- Scott and Jamie Rachlin have been working on a financial projection for the library for the WinTrust Bank loan proposal.

**COMMITTEE REPORTS:**

None

**BUILDING AND GROUNDS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. ACTION: Swearing in of newly elected trustees Mr. Orange and Mr. Prokop
2. DISCUSSION: Library Working Budget FY 25-26 First Viewing
3. ACTION: Library closing during River Front Fest 5/29-5/31

Mr. Conway motioned to approve, Mr. Orange second

Motion Carries

1. ACTION: Engagement letter from GW & Associates

Mr. Conway motioned to approve, Mr. McManus second

**Roll:**

Mr. McManus Aye

Mr. Prokop Aye

Ms. Asbury Absent

Mr. Conway Aye

Mr. Orange Aye

Record Shows: 4 Ayes

Motion Carries.

1. ACTION: Adoption of Builder’s Risk Policy from Utica

Tabled

**PUBLIC COMMENTS:**

None

**EXECUTIVE SESSION:**

None

**ADJOURNMENT:**

Mr. Conway motioned to adjourn at 6:48pm, Mr. Orange second