**River Grove Public Library District**

**General Board Meeting Minutes**

**SEPTEMBER 13, 2023**

**Budget & Appropriations Hearing**

**CALL TO ORDER:**

President Conway called the Budget & Appropriations Hearing to order at 6:00 pm.

Roll:

Mr. McManus Present

Ms. Angelico Present

Mr. Prokop Present

Ms. Carvajal Absent

Ms. Asbury Absent

Ms. Mazza Present

Mr. Conway Present

Record Shows: 5 Present, 2 Absent

Also Present: Kendall Harvey Santucci, Director

Rhiannon Taylor, Assistant Director

**ADJOURNMENT:**

Mr. Conway motioned to adjourn the Budget & Appropriations Hearing at 6:35 pm.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

**Regular Board Meeting**

**CALL TO ORDER:**

President Conway called the meeting to order at 6:35 pm.

Roll:

Mr. McManus Present

Ms. Angelico Present

Mr. Prokop Present

Ms. Carvajal Absent

Ms. Asbury Present

Ms. Mazza Present

Mr. Conway Present

Record Shows: 6 Present, 1 Absent

Also Present: Kendall Harvey Santucci, Director

Rhiannon Taylor, Assistant Director

**GUESTS:**

a. Joe Huberty of Engberg Anderson Architects

b. Dan Eallonardo of Independent Construction Services

**APPROVAL OF MINUTES:**

Ms. Mazza motioned to approve the General Board Meeting Minutes for August 9th, 2023.

Ms. Angelico second.

Record Shows: All Ayes

Motion Carries.

**CORRESPONDENCE:**

The library received a FOIA request from SmartProcure.

The Village of River Grove requested to use the library parking lot for two upcoming village events.

**TREASURER’S REPORT:**

Ms. Mazza read the August 2023 Treasurer’s Report and informed the board on what was deposited, the disbursements, and the balance of each of our accounts.

Mr. McManus motioned to approve the August 2023 Treasurer’s Report as presented.

Ms. Angelico second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**BILLS FOR APPROVAL:**

Ms. Mazza motioned to approve the Bills for Approval as presented on August 9th, 2023.

Ms. Angelico second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**PRESIDENT’S REPORT:**

No report.

**DIRECTOR’S REPORT:**

1. Old dumpsters/recycling receptacles from LRS were removed; new Flood Brothers receptacles were dropped off.
2. Scrap metal removed from Ada’s building.
3. Three library staff attended forum on neurodiversity in libraries at Triton College.
4. K. Scotella returned from FLMA leave.
5. Dominican University intern began processing D. Wasowicz Historical Collection.
6. Director is soliciting proposals for annual auditing services.
7. Staff attended Curriculum Night & Open House at local schools.

Mr. McManus motioned to approve the Director’s Report.

Ms. Mazza second.

Record Shows: All Ayes

Motion Carries.

**COMMITTEE REPORTS:**

No report.

**BUILDING AND GROUNDS:**

No Report

**OLD BUSINESS:**

1. **Accounting Services Proposals (ACTION)**

Mr. McManus motioned to accept the accounting services proposal from Lauterbach & Amen.   
Ms. Mazza second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Abstain

Record Shows: 5 Ayes 1 Absent, 1 Abstain, 0 Nays

Motion Carries.

1. **Disaster Recovery Plan – second reading (ACTION)**

Ms. Mazza motioned to approve the Disaster Recovery Plan as presented.

Ms. Angelico second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**NEW BUSINESS:**

**A. Adopt Budget & Appropriations Ordinance (ACTION)**

Ms. Angelico motioned to adopt the budget & appropriations ordinance for fiscal year 2023-2024.

Mr. McManus second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**B. Adopt Estimate of Revenue 2023-2024 (ACTION)**

Ms. Mazza motioned to adopt the estimate of revenue for fiscal year 2023-2024.

Ms. Angelico second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**C. Notice of Truth in Taxation Hearing 2024 (ACTION)**

Mr. McManus motioned to hold the 2023-2024 Truth in Taxation Hearing on October 11th, 2023 and to publish the legal notice of hearing as required by law.

Ms. Angelico second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes q Absent, 0 Nays

Motion Carries.

**D. Owner’s Rep Proposals (ACTION)**

Tabled.

**E. Phase 1 Re-Roofing Project (ACTION)**

Tabled.

**F. Audiobook Collection (ACTION)**

Mr. Conway motioned to approve the dissolution of the library’s Audiobook on CD collection.

Mr. Prokop second.

Roll:

Mr. McManus Aye

Ms. Angelico Aye

Mr. Prokop Aye

Ms. Carvajal Absent

Ms. Asbury Aye

Ms. Mazza Aye

Mr. Conway Aye

Record Shows: 6 Ayes 1 Absent, 0 Nays

Motion Carries.

**G. Village of River Grove – Lawncare IGA (ACTION)**

No action taken. The Board discussed entering into an intergovernmental agreement with the Village of River Grove pertaining to lawncare of the easement at 8301 W. Grand.

**PUBLIC COMMENTS**

None.

**EXECUTIVE SESSION:**

No executive session.

**ADJOURNMENT:**

Mr. Conway motioned to adjourn at 7:43 pm.

Mr. McManus second.

Record Shows: All Ayes

Motion Carries.

Respectfully submitted,

Kimberly Asbury

Board Secretary